



Lake West Ambulance - Board Meeting Minutes

January 16, 2024



In Attendance: Board Members			
Ron Riley	Chairman - absent	Steve Christiansen	Member
Tom Roof	Vice-Chairman	Mark Gilbert	Member
Ed Bryant	Member	Jim Mellody	Member
Staff			
Gayle Webb	Business Manager	Laura Stewart	Operations Manager

- I. **Call to Order:** Tom Roof called the meeting to order at 9:04 am
- II. **Public Comments & Announcements:** None
- III. **Approval of Minutes:** Motion to waive the reading and certify minutes from previous meeting by Jim Mellody, 2nd by Steve Christiansen. Motion carried 5-0.
- IV. **Staff Reports:**
 - A. **Financial Report:** Prepared by Wilson Toellner and Presented by Gayle Webb and as included in the Board Meeting packet.

Payments reviewed by Board and Financial Report noted, to be placed in file for next Audit.
 - B. **Business Manager Report:** Presented by Gayle Webb and as included in the Board Meeting packet.

Motion to accept Business Manager Report by Jim Mellody, 2nd by Ed Bryant. Motion carried 5-0.
 - C. **Operations Manager Report:** Presented by Laura Stewart and as included in the Board Meeting packet.

Motion to accept Operations Manager report by Mark Gilbert, 2nd by Steve Christiansen. Motion carried 5-0.
- V. **New Business:**
 - A. **Westlake Aquatic Center Donation:**

Motion by Jim Mellody to make a donation in the amount of \$200.00. Motion 2nd by Mark Gilbert. Motion carried 5-0.
- VI. **Old Business:**
 - A. **Meeting Room Window:** Presented by Gayle Webb.

Motion made by Jim Mellody to accept bid by Camdenton Glass to replace window in meeting room. Cost \$787.60. Motion 2nd by Steve Christiansen. Motion carried 5-0

VII. Miscellaneous Business:

In recognition of 35 years service, Gayle asked the Board for paid holidays and an extra 1% match in retirement fund.

Motion by Jim Mellody to increase match as below, and allow Gayle paid holidays. Motion 2nd by Steve Christiansen. Motion carried 5-0.

1-4 years	3%
5-9 years	4%
10-14 years	5%
15-19 years	6%
20-24 years	7%
25-29 years	8%
30-34 years	9%
35+ years	10%

VIII. Adjournment: Motion to adjourn by Jim Mellody, 2nd by Mark Gilbert. Motion carried 5-0. Meeting adjourned at 9:23 AM.

Next Regular Board Meeting
February 13, 2024 at 9:00 AM

Certification: This is to certify that the foregoing is a true and accurate record of the minutes of proceedings for the meeting of the Board of Directors of the Lake West Ambulance District held on the date first set forth herein above.

By: _____
Gayle Webb, Secretary

Approved this _____ day of _____, _____.

Kenneth Riley, Chairman of the Board