



Lake West Ambulance - Board Meeting Minutes Tuesday, March 10, 2026



- I. **Call to Order:** Tom Roof called the meeting to order at 9:00 am

Roll Call: Board Members Present: Tom Roof - Chair, Jim Mellody - Vice Chair, Ed Bryant - Board Member, Steve Christiansen - Board Member (absent), Mark Gilbert - Board Member, Sam Elizzar - Board Member (via zoom), Laura Stewart - Operations Manager, Riley Whittle - Business Manager, Gayle Webb.

- II. **Public Comments & Announcements:** None

- III. **Approval of Minutes:** Motion to waive the reading and certify minutes from previous meeting by Mark Gilbert, 2nd by Ed Bryant. Motion carried 5-0.

- IV. **Staff Reports:**

- A. **Financial Report:** Prepared by Anchor Point, presented by Riley Whittle.

Payments reviewed by Board and Financial Report noted, to be placed in file for next Audit.

- B. **Business Manager Report:** Presented by Riley Whittle.

Motion to accept Business Manager Report by Jim Mellody, 2nd by Ed Bryant. Motion carried 5-0.

- C. **Operations Manager Report:** Presented by Laura Stewart.

Motion to accept Operations Manager report by Mark Gilbert, 2nd by Jim Mellody. Motion carried 5-0.

- V. **New Business:**

- A. **Workers Compensation Renewal**

Motion by Mark Gilbert to renew the Workers Compensation at \$29,109.00. Motion 2nd by Jim Mellody. Motion carried 5-0.

- B. **By-law Amendment for Appointment and Eligibility of Secretary and Treasurer**

Motion by Jim Mellody to approve the amendment to the district by-laws to reflect the appointment and eligibility of Secretary and Treasurer. Motion 2nd by Mark Gilbert. Motion carried 5-0.

- C. **By-law Amendment to Sub-district 3 and 4**

Updated sub-district 3 and 4 to reflect new sub-district lines around the Sunrise Beach Village as surveyed by Alpha Surveying. Motion by Jim Mellody to approve the amendment. Motion 2nd by Mark Gilbert. Motion carried 5-0.

VI. Old Business:

VII. Miscellaneous Business:

VIII. Adjournment: Motion to adjourn by Mark Gilbert, 2nd by Ed Bryant. Motion carried 5-0. Meeting adjourned at 9:11 AM.

Next Regular Board Meeting
April 14, 2026 at 9:00 AM

Certification: This is to certify that the foregoing is a true and accurate record of the minutes of proceedings for the meeting of the Board of Directors of the Lake West Ambulance District held on the date first set forth herein above.

By: _____
Riley Whittle, Secretary

Approved this _____ day of _____, _____.

Thomas Roof, Chairman of the Board