



Lake West Ambulance - Board Meeting Minutes

May 14, 2024



In Attendance: Board Members			
Ron Riley	Chairman	Steve Christiansen	Member - absent
Tom Roof	Vice-Chairman	Mark Gilbert	Member
Ed Bryant	Member	Jim Mellody	Member
Staff			
Gayle Webb	Business Manager	Laura Stewart	Operations Manager

- I. **Call to Order:** Ron Riley called the meeting to order at 9:00 am
- II. **Public Comments & Announcements:** None
- III. **Approval of Minutes:** Motion to waive the reading and certify minutes from previous meeting by Jim Mellody, 2nd by Mark Gilbert. Motion carried 5-0.
- IV. **Central Bank Investments:** Presented by Clayton Bentzen. Packet handed to each board member by Mr. Bentzen.

Presentation included information on ways Central Bank can consolidate our holdings that are currently in numerous banking facilities.

The board thanked Mr. Bentzen.

Motion to table item to the July Meeting by Ed Bryant, 2nd by Tom Roof. Motion carried 5-0.

- V. **Staff Reports:**
- A. **Financial Report:** Prepared by Wilson Toellner and Presented by Gayle Webb and as included in the Board Meeting packet.
- Payments reviewed by Board and Financial Report noted, to be placed in file for next Audit.
- B. **Business Manager Report:** Presented by Gayle Webb and as included in the Board Meeting packet.
- Motion to accept Business Manager Report by Mark Gilbert, 2nd by Jim Mellody. Motion carried 5-0.
- C. **Operations Manager Report:** Presented by Laura Stewart and as included in the Board Meeting packet.
- Motion to accept Operations Manager report by tom Roof, 2nd by Jim Mellody. Motion carried 6-0.

VI. New Business:

A. Vice-Chairperson Election:

Ron Riley nominated Tom Roof, 2nd by Jim Mellody. Motion carried 5-0.

B. ADAM Annual Renewal: Presented by Gayle Webb and as included in the board meeting packet.

Motion Jim Mellody to renew ADAM (Ambulance District Association of Missouri) at a cost of \$2,000. Motion 2nd by Mark Gilbert. Motion carried 5-0.

C. FeatherShark: Presented by Gayle Webb and Laura Stewart and as included in the board meeting packet.

FeatherShark is an IT company that specializes only in Fire and Ambulance Services. See the accompanying documentation. Cost of service \$1498 per month with one time set up fee of \$2400. Any equipment recommended would be the responsibility of Lake West Ambulance. Service to begin July 1, 2024.

Motion at accept proposal from FeatherShark by Jim Mellody. Motion 2nd by Tom Roof. Motion carried 5-0.

D. Employee Health Insurance Renewal: Presented by Gayle Webb and as included in the board meeting packet.

Motion by Tom Roof to renew with the current plan at a cost of 9,928.05, an 11% increase from last year. Motion 2nd by Jim Mellody. Motion carried 5-0.

E. 401A & 457B Changes: Presented by Gayle Webb and as included in the board meeting packet.

Annual review with Matt Ott, K-Plans. Recommended changing 2 funds for better returns, as listed in the review letter from Matt Ott.

Motion by Ed Bryant to proceed with the changes as recommended. Motion 2nd by Mark Gilbert. Motion carried 5-0.

VII. Old Business:

A. North Station Concrete: Presented by Gayle Webb.

Motion made by Tom Roof to contact Rice Concrete about removing and replacing the concrete sections with cracks. Motion 2nd by Jim Mellody. Motion carried 5-0.

B. South Station Roof Repair: Presented by Gayle Webb.

Roof Lux has not completed the roof repair at south station. The roof is still leaking. Tom Roof immediately contacted Roof Lux. He will advise at next month's meeting.

No action taken.

VIII. Miscellaneous Business: None

- X.** Adjournment: Motion to adjourn by Jim Mellody, 2nd by Mark Gilbert. Motion carried 5-0. Meeting adjourned at 10:00 AM.

Next Regular Board Meeting
June 11, 2024 at 9:00 AM

Certification: This is to certify that the foregoing is a true and accurate record of the minutes of proceedings for the meeting of the Board of Directors of the Lake West Ambulance District held on the date first set forth herein above.

By: _____
Gayle Webb, Secretary

Approved this _____ day of _____, _____.

Kenneth Riley, Chairman of the Board