



# Lake West Ambulance - Board Meeting Minutes

## Tuesday, January 13, 2026

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- I. **Call to Order:** Tom Roof called the meeting to order at 8:57 am  
  
**Roll Call:** Board Members Present: Tom Roof - Chair, Jim Mellody - Vice Chair, Ed Bryant (absent) - Board Member, Steve Christiansen - Board Member, Mark Gilbert - Board Member, Sam Elizzar (via zoom) - Board Member, Laura Stewart - Operations Manager, Gayle Webb - Business Manager.
  
- II. **Public Comments & Announcements:** None
  
- III. **Approval of Minutes:** Motion to waive the reading and certify minutes from previous meeting by Mark Gilbert, 2<sup>nd</sup> by Steve Christiansen. Motion carried 5-0.
  
- IV. **Staff Reports:**
  - A. **Financial Report:** Prepared by Anchor Point, presented by Gayle Webb.  
  
Payments reviewed by Board and Financial Report noted, to be placed in file for next Audit.
  
  - B. **Business Manager Report:** Presented by Gayle Webb.  
  
Motion to accept Business Manager Report by Jim Mellody, 2<sup>nd</sup> by Mark Gilbert. Motion carried 5-0.
  
  - C. **Operations Manager Report:** Presented by Laura Stewart.  
  
Motion to accept Operations Manager report by Jim Mellody, 2<sup>nd</sup> by Mark Gilbert. Motion carried 5-0.
  
- V. **New Business:**
  
- VI. **Old Business:**
  
- VII. **Miscellaneous Business:**
  
- IX. **Adjournment:** Motion to adjourn by Tom Roof, 2<sup>nd</sup> by Steve Christiansen. Motion carried 5-0. Meeting adjourned at 9:11 AM.

*Next Regular Board Meeting*  
February 10, 2026 at 9:00 AM

Certification: This is to certify that the foregoing is a true and accurate record of the minutes of proceedings for the meeting of the Board of Directors of the Lake West Ambulance District held on the date first set forth herein above.

By: \_\_\_\_\_  
Gayle Webb, Secretary

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Thomas Roof, Chairman of the Board